

NORTH TEXAS DIVISION United States Fencing Association



NOMINATIONS

Anyone wishing to run for Division Officer, Executive Committee, or Representative/Alternate to the USFA should read the [North Texas Division Bylaws](#). All policies governing these procedures are included in the USFA and North Texas Division Bylaws. Included in the bylaws are the duties of each elected official, and each appointed official.

To Make a Nomination

1. Notify the Division Nominating Chair in writing by the due date on the [Division Calendar](#).
2. Include the following information in this notification:
 1. Name
 2. Office
 3. Qualifications
3. Mail the notification to the Nominating Chair by the deadline - postmarked letters are not acceptable, so mail early! (Email is acceptable.)
4. You may nominate yourself or someone else. If nominating another, please be sure they are willing to accept the nomination.
5. ***If you miss the deadline, you may still run from the floor.***

Nominating Committee Procedures

1. The Division Chairperson shall appoint a Division Nominating Chair at least thirty (30) days prior to the Annual Meeting of the Division Council. The Nominating Committee's purpose shall be to propose a slate of Executive Committee Members (Officers and Club Representatives) and Representatives/Alternates to the USFA.
2. The Nominating Chairperson shall select North Texas Division members for the Nominating Committee.
 1. The committee shall be representative of the USFA Member Clubs in the Division.
 2. The committee shall consist of a minimum of three additional committee members to the chairperson who have not been nominated for any office and who are not related to a candidate.
 3. A club may have more than one representative on the committee and the committee may be comprised of as many members over three as the Nominating Chair sees fit.
 4. The Committee shall operate under the procedural rules adopted by the USFA Board of Directors for the selection of candidates for the elective Division Offices and shall submit its report in writing to all members of the Division Council at least two (2) weeks prior to the Annual Meeting.
3. The Committee shall accept nominations from a candidate or any other voting member as

defined by the USFA Bylaws.

4. The Nominating Committee shall ensure the candidates meet the criteria set forth by USFA and North Texas Division Bylaws for nomination. The Division Secretary will contact the USFA for a list of voting members on 1 February.
5. The offices for which nominations may be made are: Division Chair, Division Vice Chair, Division Secretary, Division Treasurer, Club Representatives (one member from each USFA Member Club), Representatives and Alternates to the Congress of the USFA. (Representatives and Alternates may be nominated from the floor at the Annual Business Meeting after determining who will be attending Summer Nationals to vote for North Texas Division. Representatives and Alternates are not considered members of the Executive Committee and do not carry any voting rights within the Division).
6. The deadline for submitting nominations will be posted on the North Texas Division web site.
7. The committee may place no one, one, some, or all nominees for any office on the slate. It is up to the committee to determine if the person is qualified and will do the job to the standards North Texas Division would like to uphold.
8. NOT LATER THAN 30 DAYS PRIOR to the Annual Business Meeting, the proposed slate should be forwarded to the current Division Chair with a copy to the Division Secretary. Candidate qualifications or other statements should be forwarded for those candidates on the proposed slate of nominees only. The Nominating Committee Chair should include a cover letter for mailing which includes the members of the nominating committee.
9. The Division Secretary shall mail, email, or post on the web site or list server, the proposed slate of nominees and other information for each voting member at least two weeks prior to the Annual Business Meeting.